

Community Policing Advisory Commission (CPAC)
Meeting Minutes

January 20, 2022
6:30 PM

**Minutes are unofficial until approved by CPAC.
APPROVED AS PRESENTED 2/17/22**

1. **CALLED TO ORDER:**

The meeting was called to order at 6:32 p.m. by Chair Charlotte Lumae.

ROLL CALL: Jerry Brady-Duyn; Shawn Cardwell; Charlotte Lumae; Sonia Reyes, Marissa Salgado, Dan Blue, Glenda Carter, Lucie Carriker, Enrique Pinon, Jean Garcia, Paloma Dale

ABSENT: Carlos Covarrubias

COUNCIL LIAISON: Kristy Kottkey

STAFF: Henry Reimann, Police Chief; Lauren Quinsland, Staff Assistant

PUBLIC IN ATTENDANCE: Hope Kramer; Tim Rippe, City Councilor

INTRODUCTIONS AND SELECTIONS: During roll call CPAC members shared a word representing what they were bringing to the table today. Some examples included: "Chaos," "Confusion," "Curious," "Endurance," "Accomplished," "Creativity," "Hope," "Online Education," and "Homemade Taquitos." As a grounding exercise, commissioners reviewed the [CPAC Orientation Deck](#) for purpose, expectations, bylaws, responsibilities, and objectives. Chair Lumae noted that due to the current size of the commission the group should consider using Robert's Rules guidelines. Commissioner Cardwell volunteered to be the time keeper; Commissioner Carter volunteered to be the group "guardian," vowing to call for a pause in discussion if necessary. City Councilor Tim Rippe was in attendance and was introduced to the group as tonight's guest.

2. **PUBLIC COMMENT:** None.

3. **CONSENT AGENDA:**

- a) Approve B/C Meeting Minutes of December 16, 2021 as presented
MOTION CARRIED 11-0.

4. **ADDITIONS/DELETIONS:** None.

5. **B/C Communications:**

- a) Chair & Co-chair Update: Chair Lumae advised that Commissioner Covarrubias has accepted a position in Portland. The Commission thanks him for his service and hard work, and wishes him the best in his new endeavors. The Co-Chair seat is now open. New members Glenda Carter, Lucie Carriker, and Enrique

Pinon were introduced to the group. The business representative position remains open. The formation of a work group is needed in order to begin preparations for 2022 CPAC leadership changed. Interested parties are encouraged to contact Chair Lumae. The Annual Report will be presented to Council on April 11, 2022.

b) Community Representative Updates:

1. Youth Advisory: Commissioner Carriker briefed on the Forest Grove Mayor's Youth Advisory Council, which will be made official at the City Council meeting on January 24, 2022.
2. Pacific University: Commissioner Garcia reported that the University is holding a conference called ["Defining Abolition: Black People Liberate Themselves"](#) on Saturday, January 22, 2022.
3. At Large: Commissioner Blue advised that a Portland Police body worn camera community forum was scheduled for January 23, 2022.

c) Subcommittee/Workgroup Updates:

1. Stop Data Work Group: Chair Lumae reported that she is still waiting on clarification from DPSST regarding interpreting stop data.
2. Policy Work Group: Commissioner Blue advised that the work group was unable to meet as planned, adding that he was able to connect with other members on the phone and created a shared drive in order to collaborate virtually. A Zoom type meeting has been tentatively scheduled prior to the next CPAC meeting. Commissioner Blue also provided an introduction and overview of the subcommittee for our new members. Chair Lumae inquired as to whether there has been guidance from the City regarding public meetings of the subcommittees/work groups; Commissioner Blue advised that they are complying with the City's requirements for recording, public access and public comment, outlining that the group is being sensitive to both the need for transparency while acknowledging some individuals may have reservations about being recorded.

6. **STAFF COMMUNICATIONS:** Chief Reimann welcomed the new CPAC members, advised that the City Recorder would be sending links for training; please review, and please reach out if there are any questions. Chief Reimann also attended a training in January that included units on best practices with regard to de-escalation, how those practices are being defined and studied in universities nationwide, and that recommendations are currently being developed.
7. **COUNCIL LIAISON REPORT:** Council Liaison Kottkey informed the group that the [Annual Town Meeting](#), hosted by the Committee for Community Involvement, is set for

February 12, 2022. The topic is “Are We Hitting the Mark,” an overview of City goals and objectives. CPAC members are encouraged to share information about the event and spread the word. Council Liaison provided clarification on matters involving the presentation of the CPAC Annual Report at the joint work session planned for April 11. It was further shared that there are applications for the Business Representative position in the works with interviews at a time to be determined, adding that Council will make a determination as to whether Co-Chair Covarrubias will be able to continue with CPAC as he moves on to Portland, which may impact another opening in the commission. City Councilor Tim Rippe was introduced to the commission, in part of CPAC’s invitation to City Council members to attend meetings on a rotating basis to learn more about the commission. Councilor Rippe first provided some insight into the Annual Report process, suggesting that the report would be most effective if it highlighted work that is closely aligned to the City Council goals and objectives. Councilor Rippe then offered an overview of the evolution of CPAC from the now defunct Public Safety Advisory Commission (PSAC), highlighting the specific focus of CPAC on policing as the major distinction between the two. He added that there are no other cities in Washington County that have any commission similar to CPAC; Chief Reimann added that CPAC has become a model for other cities in establishing similar commissions. It was further noted that some cities across the nation have also looked at the CPAC model. Commissioner Blue inquired as to whether there were policies that City Council may feel CPAC should not address; it was suggested that CPAC focus on policies that it does have the ability to change and impact.

8. DISCUSSION/DECISION/PRESENTATION ITEMS:

- a) CPAC members who attended the Red Door Project provided feedback as to how they felt the project went. The event was not sponsored by CPAC, but many members attended. Most commissioners articulated that they felt the content was good, but did not go deep enough and was not as substantial as it could have been. Most stated they felt the project was a good start to a conversation, but that much more dialogue, follow through and/or debrief was needed. Some expressed they felt it lacked authenticity, others suggested that the mixed audience of officers and community members created an environment in which officers would not be comfortable in responding to the project or could debrief safely. Commissioner Garcia, who was part of the planning, advised the project was specifically intended for an audience of officers and that community members were invited as a courtesy, however it was agreed that future events may benefit from less community attendance. Chief Reimann stated that there are already steps in the works for continuing the conversation and debriefing with officers.

- b) Discussion on the extent to which FGPD Policy aligns with policing reforms proposals was tabled until the February meeting in order to allow time for new members to become familiar with existing FGPD policies. Commissioner Blue stated the policy subcommittee has started a document that outlines potential policy areas the group might consider for recommendations, and would share resources and information to the new members to prepare for the next meeting. Chief Reimann added that he would share a slideshow that highlights FGPD policy that addresses Eight Can't Wait Concerns with the group. Chief Reimann further suggested that discussion of policy should be spread out to multiple meetings to facilitate more robust discussion on each specific topic.
- c) A "fist-to-five" poll was taken to make police policy the focus for February; Commissioner Blue will take the lead on this discussion, adding that he would provide a range of topics the subcommittee is looking at and offer that as a guide for conversation

9. **AGENDA PLANNING, FEEDBACK, AND NEXT ACTION STEPS:**

- a.) **MOTION:** Commissioner Blue moved that the Policy Subcommittee provide scope of the work they are doing for CPAC to review, selecting one topic to specifically focus on be added to the February agenda; Commissioner Brady-Duyn Seconded. **MOTION CARRIED 11-0**
- b.) **MOTION:** Commissioner Brady-Duyn moved to add discussion about continuing Community Conversations to the February agenda; Commissioner Salgado Seconded. **MOTION CARRIED 11-0**
- c.) **MOTION:** Chair Lumae moved to discuss Roberts Rules as it applies to small groups, (12 members and under) and whether CPAC will continue the small group format to the February agenda Commissioner Brady-Duyn seconded. **MOTION CARRIED 11-0**
- d.) Chair Lumae requested any feedback about this meeting be emailed to her.

10. **ANNOUNCEMENT OF NEXT MEETING:**

The next meeting is February 17, 2022 at 6:30 p.m.

11. **ADJOURNMENT:**

Meeting adjourned at 8:27 p.m. Recorded and Submitted by Lauren Quinsland, FGPD Community Outreach Specialist